

## Sri Lanka Accountant Service Accountants Details

1 **Ministry** -----

2 **Department** -----

3 **Regional Office/ Local Govt.Institution** -----

4 **Name of the Officer** -----

5 **Date of First Appointment** -----

6 **Medium of Appointment** -----

7 **Date of Appointment at the Present Office** -----

8 **N.I.C. No** -----

9 **Sex** -----

10 **Grade** -----

11 **Contact Details**      Official -----  
Private -----  
e-mail -----

12 **Present Post** -----

13 **Date of Birth**

Year		Month		Day	
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14 **Age as at 31.12.2017**

Year		Month		Day	
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15 **Period of Service at present station**

Year		Month		Day	
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16 **Period of Service at Province/District** -----

17 **Martial Status** -----

18 **Whether spouse is working** -----

19 **If Spouse working, the place of work** -----

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20 **No.of Children** -----

21 **No.of Children attending School** -----

22 **Permanent Address** -----

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23 **Present Address** -----

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23 Stations served and the periods of service from the first appointment (Use annexed format)

24 Period service as mentioned in 13.3 (VI) of the service minute (only for the officers who were recruited after 01.01.2006)

25 Period of service as per the provisions of P.A. Circular No:01/2014 (only for the officers who were recruited after 01.07.2007)

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**Signature of the Accountant**

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**Signature of Head of the Institution**

**Service details of -----**

S.N	Service Station	Province/ District	Post	Period of Service							
				From			To			Yrs	Mths
				Y	M	D	Y	M	D		

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**Signature of the Accountant**

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**Signature of Head of the Institution**