

# **Ministry of Road Development and Land**

01. Ministry Office
02. Department of Road Development
03. Department of Land Administration



## Agency Results Framework 2017 - 2020

### Ministry of Road Development, Land, Skill & Manpower, Women Affairs and Water Supply

#### Introduction

Ministry of Road Development, Land, Skill & Manpower, Women Affairs and Water Supply is one of the premier organizations in the Eastern Provincial Council. The ministry is charged with the responsibility of providing guidance and supervising the institutions under its purview.

The following departments and units are under the purview of this ministry:

01. Department of Road Development
02. Department of Land Administration
03. Women Affairs
04. Skill & Manpower
05. Water Supply

The ministry involves in strengthening, facilitating and coordinating of the aforementioned sectors which were established as departments and units. It coordinates and supervises programmes and major projects coming under the departments in order to achieve the vision of the ministry. And also it involves in planning, implementing and monitoring of development programmes coming under the sub sectors such as Woman Affairs, Water Supply and Skill & Manpower Development which are not yet established as departments.

#### Organizational Network

The ministry is headed by a Secretary and it has Administration, Planning and Finance Units to facilitate carrying out the functions of the ministry.

Similarly, Department of Road Development & Department of Land Administration are headed by the Provincial Director and Commissioner respectively to perform their duties.

#### Service Delivery

The services and responsibility of the ministry include directions, coordination, strengthen & monitoring of agencies under its purview on; development, maintenance and rehabilitation of road networks; providing basic infrastructure facilities such as water supply for the remote regions; women affairs and ensuring the land ownerships in the Eastern Province. And also it provides coordination, guidance and directions in planning, implementing and monitoring of development programmes of its units which are not yet established as departments.

## Key Functions

- Overall administrative responsibilities in respect of the departments under the purview of the ministry.
- Coordinating and providing consultation and guidance on financial and administrative matters.
- Getting the annual budgetary provision for housing, water supply and rural electrification projects
- Implementing housing schemes for vulnerable people in the Eastern Province.
- Coordinating with the people in rural areas along with the related institutions to provide rural electrification.
- Providing water supply for the poor community in coordination with related institutions in the relevant areas.
- Taking necessary steps to form the authorized agencies (department) for housing, water supply and rural electricity system under this ministry
- Preparing Annual Implementation Plan and administrative reports
- Coordinating foreign & local training programmes and workshops
- Developing systems & and coordinating the departments through ICT

## SWOT Analysis

<p><b><u>Strengths</u></b></p> <ol style="list-style-type: none"><li>1. Trained and capable staff.</li><li>2. Availability of approved cadre.</li></ol>	<p><b><u>Weaknesses</u></b></p> <ol style="list-style-type: none"><li>1. No technical staff at the ministry.</li><li>2. Lack of vehicle facilities.</li><li>3. Lack of office equipment.</li></ol>
<p><b><u>Opportunities</u></b></p> <ol style="list-style-type: none"><li>1. Cooperation of Departments under the Ministry.</li><li>2. Suitable political situation.</li><li>3. Provision of resources for the community development programmes by ministry.</li></ol>	<p><b><u>Threats</u></b></p> <ol style="list-style-type: none"><li>1. Low level coordination with national agencies.</li><li>2. Negative interference of politicians.</li></ol>

## UN – SD Goals Related to the Ministry of Road

Goal 01: No Poverty

Goal 05: Gender equality

Goal 06: Clean water and Sanitation

Goal 10: Reduced inequalities

Goal 16: Peace, Justice and Strong Institutions

## Relevant Elements of National Policies

Provincial Road, Land, Women Affairs, Water Supply, and Skill and Manpower sectors implement their development programmes in line with respective national policies.

## Medium-term Agency Results Framework

### Eastern Provincial Council

**Agency :** Ministry of Road Development, Land, Skill & Manpower, Women Affairs and Water Supply

**Vision :**

Best coordinating organization for quality service delivery in road development & land administration

**Mission :**

Strengthening road, land, women affairs, water supply and skill & manpower agencies through coordination & monitoring to ensure quality service delivery and governance and to improve the performance of these agencies in sustainable manner

**Thrust Areas :**

1. Issuing guidelines & instructions on implementation to agencies
  - Goal 1:* Updated guidance and instructions
  - Goal 2:* Complied with guidelines, circulars, procedures issued by the relevant authorities
2. Monitoring & evaluation on a regular basis
  - Goal 1:* Measured and monitored institutional and project performance
  - Goal 2:* Evaluated performance of the projects
3. Implementation of special development programmes
  - Goal 1:* Implemented special development projects
  - Goal 2:* Implemented water supply projects
  - Goal 3:* Implemented women affairs projects
  - Goal 4:* Implemented skill & manpower projects
4. Strengthening institutional capacity & governance
  - Goal 1:* Ensured better institutional arrangements
  - Goal 2:* Maintained proper office transport system
  - Goal 3:* Increased capacity & skills of the staff
  - Goal 4:* Maintained office building & quarters



### Thrust Area 1 : Issuing guidelines & instructions on implementation to agencies

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>1.1</b> : Updated guidance and instructions  <b>Key Activities:</b> 1. Preparing & issuing of guidelines & instructions 2. Conducting provincial & district level review meetings	<b>Outcome:</b> i. Performance of agencies a. Road development b. Land administration	65%	70%	75%	80%	90%
	<b>Output:</b> i. Guidelines and instructions  ii. Review meetings to ensure compliance with guidelines	50%	55%	60%	65%	75%
<b>1.2</b> : Complied with guidelines, circulars, procedures issued by the relevant authorities  <b>Key Activities:</b> 1. Following up compliance, guidelines and circulars	<b>Outcome:</b> i. Audit queries responded	5	2	-	-	-
	<b>Output:</b> i. Guidelines / circulars issued  ii. Audit queries received	7	5	4	5	4
<b>1.3</b> : Public complaints effectively attended  <b>Key Activities:</b> 1. Collecting and analysing complaints	<b>Outcome:</b> i. Corrective measures for complaints	100%	100%	100%	100%	100%
	<b>Output:</b> i. Complaints received	15	12	10	8	6

## Thrust Area 2 : Monitoring & evaluation on a regular basis

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>2.1 :</b> Measured & monitored institutional and project performance  <b>Key Activities:</b> 1. Visiting project sites of agencies  2. Conducting progress review meetings	<b>Outcome:</b> i. Measured results of ARF (RDD)	65%	70%	75%	80%	90%
	ii. Measured results of ARF (PLD)	50%	55%	60%	65%	75%
	<b>Output:</b> i. Field visit	12	36	36	36	36
	ii. Progress review & monitoring meetings conducted	18	25	28	30	31
<b>2.2 :</b> Evaluated performance of the projects  <b>Key Activities:</b> 1. Collecting information  2. Writing & publishing report	<b>Outcome:</b> i. Findings of the evaluations incorporated with the guidelines	-	1	1	2	2
	<b>Output:</b> i. Evaluated projects	-	2	3	4	5
	ii. Evaluation documents shared with stakeholders	-	2	3	4	5



### Thrust Area 3 : Implementation of special development programme - (Rural Water Supply, Women Affairs, Skill & Manpower)

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>3.1</b> : Implemented special development projects  <b>Key Activities:</b> 1. Implementation of community development programmes 2. Implementation of cultural development programmes	<b>Outcome:</b> i. Measured results of project	65%	75%	85%	90%	95%
	<b>Output:</b> i. Programmes conducted	23	25	28	32	38
	ii. Societies benefitted	12	14	16	18	22
<b>3.2</b> : Implemented water supply project  <b>Key Activities:</b> 1. Constructing dug wells  2. Implementing community water supply scheme	<b>Outcome:</b> i. Access to safe drinking water	70%	75%	80%	85%	90%
	<b>Output:</b> i. Projects	52	57	62	67	72
	ii. Beneficiaries	52	57	62	67	72
<b>3.3</b> : Implemented women affairs project  <b>Key Activities:</b> 1. Establishing women training centres  2. Providing training	<b>Outcome:</b> i. Women employed	55%	58%	61%	64%	68%
	<b>Output:</b> i. Projects implemented	1	3	6	6	6
	ii. Women trained	30	90	180	180	180

### Thrust Area 3 : Implementation of special development programme

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>3.4 :</b> Implemented skill & manpower project  <b>Key Activities:</b> 1. Providing training & equipment	<b>Outcome:</b> i. Youth employed	60%	63%	66%	69%	72%
	<b>Output:</b> i. Training conducted	3	6	6	6	6
	ii. Youth trained	90	180	180	180	180

### Thrust Area 4 : Institutional development & governance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>4.1 :</b> Ensured better institutional arrangements  <b>Key Activities:</b> 1. Providing furniture & equipment	<b>Outcome:</b> i. Fulfill the needs of the staff	70%	80%	90%	95%	100%
	<b>Output:</b> i. Furniture & equipment (sets)	20	10	5	2	2

#### Thrust Area 4 : Institutional development & governance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>4.2 :</b> Maintained proper office transport systems  <b>Key Activities:</b> 1. Providing improved transport facilities for staff	<b>Outcome:</b> i. Average mileage - pick up  ii. Average mileage - car	7  9	7  9	7  9	7  9	7  9
	<b>Output:</b> i. Vehicles in good condition	5	6	6	7	7
<b>4.3 :</b> Increased capacity & skills of the staff  <b>Key Activities:</b> 1. Conducting training	<b>Outcome:</b> i. Trained officers placed in relevant subjects	90%	100%	100%	100%	100%
	<b>Output:</b> i. Trained officers  ii. Conducted training programme	30  3	30  3	35  4	35  3	35  4
<b>4.4 :</b> Maintained office building & quarters  <b>Key Activities:</b> 1. Repairing office building & staff quarters	<b>Outcome:</b> i. Quarters occupied	5	6	6	6	8
	<b>Output:</b> i. Quarters repaired  ii. Office building repaired	5  -	6  -	1  1	1  -	1  -

### Inter- Agency Coordination

**Department / Agency : Ministry of Road Development, Land & Land Development, Skill & Manpower Development, Women Affairs and Water Supply**

Main programme / Subject Area	Interacting Agencies	Proposed Methodology for Coordination	Remarks
1. Road development	i. Dep't of Road ii. Road Development Authority iii. National Water Supply & Drainage Board iv. Dep't of Local Government v. Transport Passenger Authority	i. Sector Coordination Meetings ii. Progress Review Meetings iii. Correspondences	
2. Land development	i. Divisional Secretariats ii. Dep't of Land	i. Sector Coordination Meetings ii. Progress Review Meetings	
3. Women Affairs	i. Women Development Societies ii. Divisional Secretariats iii. Rural development Department	i. Sector Coordination Meetings ii. Progress Review Meetings	
4. Skill & Manpower	i. Dep't of Rural Industries ii. Dep't of Rural development	i. Sector Coordination Meetings ii. Progress Review Meetings	
5. Water Supply	i. National Water Supply & Drainage Board	i. Sector Coordination Meetings ii. Progress Review Meetings	

## Agency Results Framework 2017 – 2020

### Department of Road Development

#### Introduction

Sri Lanka has a well-distributed road network with total length of about 100,000 km. Out of this, 25,000 km is classified as A, B, C, D and E category of roads that constitutes the basic skeleton of road network to which other rural roads are linked. The class A & B roads of 11,000 km length constitute the National Highway Network under responsible of the Road Development Authority. Balance 14,000 km of C, D & E class roads known as provincial roads are maintained by the Provincial Councils.

The Provincial Department of Road Development was established in 2007, mandatorily assigned to construct, maintain and manage the C and D class of roads of EPC (totally 1,080.07 km) with adhering EPC approved Policies and Programmes of C & D class roads, contributing to the socio-economic development of the Province with an improved road links for the safe transport of goods, people and other infrastructure facilities.

Districts	Classes of Roads		Total Length
	C	D	Km
Ampara	291.90	119.83	411.73
Batticaloa	313.01	43.99	357.00
Trincomalee	212.04	99.30	311.34
<b>Total</b>	<b>816.95</b>	<b>263.12</b>	<b>1,080.07</b>

The total length of roads assigned to RDD of EPC is only 10.6 % of the total road network of the Eastern Province. Following table shows different ownerships of road network in the Eastern province.

Agencies	Owned Length (Km)	%
Road Development Authority	857.00	08.41
Department of Road Development	1,080.07	10.60
Department of Local Government	4,838.10	47.49
Department of Irrigation	1,573.15	15.44
Other Agencies	1,839.16	18.06
<b>Total</b>	<b>10,187.48</b>	<b>100.00</b>

## **Organizational Network**

The Provincial Director is the head of department whose head office (Provincial Director's Office) is situated in Batticaloa. Under him, 3 Chief Engineer's Regions & 4 Executive Engineer's Divisions are in operation in 03 districts in the Province.

Chief Engineer's Regions are;

1. CE, Trincomalee - covers Trincomalee District
2. CE, Batticaloa - covers Batticaloa District
3. CE, Ampara - covers Ampara District

04 Executive Engineers regions are Trincomalee, Batticaloa, Kalmunai and Ampara. In addition, presently two Engineers (including Deputy Director) are working at head office.

Approved cadre for the department is 135 consisting of Engineers, Accountant, Technical officers, Development Officers, Management Assistants (special & other grade), Office Employee Service, Machinery Operators, Maintenance Labours & Drivers.

## **Service Delivery**

Provincial Director of RDD is in charge of the overall functions of the Department and is responsible to the higher Authorities. Chief Engineers are in-charge for the regions and under them the Executive Engineers with their staff are directly involved in the construction and maintenance works.

Since the road network is essential for day to day activity of all the people of the Eastern Province as well as other people who use the roads get benefits through the service of the provincial department.

## **Key Functions**

The department plays main role in Planning, Implementation, Co-ordination, Administration and supervision & maintenance of all provincial road network of total length 1,080.07 km including 03 ferries in EP. This department maintains satisfactory link road network in the province through management at three hierarchy levels as Provincial Director, Chief Engineers in three districts and Executive Engineers in four divisions.

The functions of the provincial department are;

- Maintaining the C, D roads and road structures
- Rehabilitating the C, D roads and road structures
- Improving the C, D roads and road structures
- Maintaining ferry services
- Undertaking rehabilitation and improvement of roads and road structures of other agencies on their request
- Operating an efficient institutional management system to accomplish the mission of the institution
- Creating opportunity for private sector participation in road construction and maintenance process

## SWOT Analysis:

<p><b><u>Strengths</u></b></p> <ol style="list-style-type: none"> <li>1. Availability of professionally qualified Engineers</li> <li>2. Funding from donors</li> <li>3. Promotion of local construction industry</li> <li>4. Capacity development of organization</li> <li>5. Adoption of IT and MIS</li> </ol>	<p><b><u>Weaknesses</u></b></p> <ol style="list-style-type: none"> <li>1. Lack of allocation for road maintenance</li> <li>2. Lack of local road construction materials</li> <li>3. No cadre for Planning Service Officer, Translator, ICT Assistant, Maintenance labor &amp; Machinery operators</li> </ol>
<p><b><u>Opportunities</u></b></p> <ol style="list-style-type: none"> <li>1. Career development through training</li> <li>2. Transfer of technology by expatriate consultancy staff</li> <li>3. Career development among the quality control facilities</li> <li>4. Experience for foreign funded road projects</li> </ol>	<p><b><u>Threats</u></b></p> <ol style="list-style-type: none"> <li>1. Natural disasters</li> <li>2. Substantial obstacles to foreign investments</li> <li>3. Inadequate contractors, machinery &amp; equipment with them</li> <li>4. Inadequate support from the public</li> <li>5. Unstable prices of the construction materials</li> </ol>

## UN –SD Goals related to Road Development

Goal 9: Industry, Innovation & Infrastructure

Goal 11: Sustainable Cities & Communities

### Relevant Elements in line with National Policies

Relevant policy documents are; (i) National Transport Policy by Ministry of Transport- 2009, (ii) National Road Master Plan 2008-2017 by Ministry of Highways & (iii) Road Development Authority-2007.

The national policy ensures the existing and potential mobility within the country for passenger and goods transport, satisfying safeguard, cost-effectiveness and least impact on the environment and providing resources through a truly private vehicle-competitive public transport system. The master plan unites road network with economic development and provides for approaches to long-term maintenance of the road network in the country and to safeguard adverse social and environmental impacts of transport.

The Vision and Mission of the provincial department are in line with many elements of the national policy.





## Medium-term Agency Results Framework

### Eastern Provincial Council

**Agency :** Department of Road Development

**Vision :**  
Quality and user satisfactory provincial road network

**Mission :**  
Providing safe, comfortable and convenient transportation for the road users through improvement and proper maintenance of road network in a sustainable manner

**Thrust Areas :**

1. Improvement of road network and drainage system

*Goal 1:* Upgraded macadam roads to asphalt or DBST

*Goal 2:* Increased carriageway width of narrow roads at least to 4m width

*Goal 3:* Converted unpaved roads to paved roads

*Goal 4:* Constructed new drainage

2. Development of quality control system

*Goal 1:* Enhanced capacity of employees in quality control increased carriageway width of narrow roads at least to 4m width

*Goal 2:* Adopted modern technologies

3. Improvement of safety measures , road regulations & information system

*Goal 1:* Installed road information systems for road users

*Goal 2:* Completed road markings

4. Updating of road database for selection of priorities of roads for maintenance

*Goal 1:* Updated road database for priority selection

*Goal 2:* Developed road work estimation system

5. Improvement of road maintenance system & ferry services

*Goal 1:* Maintained existing roads

*Goal 2:* Renovated existing drainages and structures

*Goal 3:* Maintained ferry Services

## Medium-term Agency Results Framework

### Eastern Provincial Council

**Agency :** Department of Road Development

**Thrust Areas :**

6. Institutional capacity & governance

*Goal 1:* Improved capacity of staff

*Goal 2:* Improved compliance of regulations

*Goal 3:* Maintained office buildings and required facilities

### Thrust Area 1 : Improvement of road network and drainage system

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>1.1</b> : Upgraded mcadam roads to asphalt or DBST  <b>Key Activities:</b> 1. Correcting and strengthening the existing surface 2. Laying asphalt or DBST	<b>Outcome:</b> i. Average travel time (min/Km)  ii. Road roughness  iii. Traffic volume/day	2.06	1.99	1.92	1.85	1.78
	<b>Output:</b> i. Length of road upgraded/Km	320	370	420	470	520
<b>1.2</b> : Increased carriageway width of narrow roads at least to 4m width  <b>Key Activities:</b> 1. Identifying the narrow roads  2. Widening the width of the roads	<b>Outcome:</b> i. Average travel time (min/Km)  ii. Accidents/year  iii. Traffic volume/year	2.06	1.99	1.92	1.85	1.78
	<b>Output:</b> i. Increased width of roads (Km)	100	130	160	200	225

## Thrust Area 1 : Improvement of road network and drainage system

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>1.3 :</b> Converted unpaved roads to paved roads  <b>Key Activities:</b> 1. Strengthening the sub base  2. Constructing base & paving roads	<b>Outcome:</b> i. Average travel time (min/Km)	2.06	1.99	1.92	1.85	1.78
	ii. Road roughness	6.2	6.1	6	5.8	5.7
	iii. Traffic volume/day	800	1000	1200	1400	1600
	<b>Output:</b> i. Length of road paved (km.)	350	400	450	500	550
<b>1.4 :</b> Constructed new drainage  <b>Key Activities:</b> 1. Developing drainage system plan  2. Constructing new drainages	<b>Outcome:</b> i. Complaints on water stagnation /year	50	45	40	35	30
	ii. Length of road damage/year (km.)	490	450	350	300	250
	<b>Output:</b> i. Length of drainage constructed (Km.)	130	155	190	215	240

## Thrust Area 2 : Development of quality control system

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>2.1</b> : Enhanced capacity of staff in quality control  <b>Key Activities:</b> 1. Identifying the requirement of quality control staff & recruitment 2. Providing appropriate trainings	<b>Outcome:</b> i. Quality control tests/year  ii. Cost of tests (Rs(Mn.)/year)  iii. Income from tests done for private parties (Rs(Mn.)/year)  iv. Complaints received on quality /year	560	600	650	700	750
	<b>Output:</b> i. Staff for quality control  ii. Training programmes conducted	5	6	7	8	10
<b>2.2</b> : Adopted modern technologies  <b>Key Activities:</b> 1. Identifying required facilities and equipment necessary 2. Providing necessary facilities & utilizing available equipment	<b>Outcome:</b> i. Types of tests adopted  ii. Income from tests done for private parties using modern technologies (Rs(Mn.)/year)  iii. Cost of tests(Rs.)	7	8	8	9	9
	<b>Output:</b> i. Tests carried out	892	900	910	920	950

### Thrust Area 3 : Improvement of safety measures, road regulations & information system

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>3.1</b> : Installed road information systems for road users  <b>Key Activities:</b> 1. Identifying the locations and installing information system, sign board etc.	<b>Outcome:</b> i. Accidents  ii. Traffic volume	50  800	45  1000	40  1200	35  1400	30  1600
	<b>Output:</b> i. Information systems	200	250	300	350	400
<b>3.2</b> : Completed road markings  <b>Key Activities:</b> 1. Identifying the required locations & marking to the standards	<b>Outcome:</b> i. Accidents  ii. Traffic volume	50  800	45  1000	40  1200	35  1400	30  1600
	<b>Output:</b> i. Road markings installed	250	300	350	400	450

### Thrust Area 4 : Updating of road database for selection of priorities of roads for maintenance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>4.1</b> : Updated road database for priority selection  <b>Key Activities:</b> 1. Collecting and inserting all the existing and new data into the system	<b>Outcome:</b> i. Search time for selection of road details (min)	10	8	6	5	3
	<b>Output:</b> i. Type of reports generated from the information system	0	10	15	20	25

#### Thrust Area 4 : Updating of road database for selection of priorities of roads for maintenance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>4.2 :</b> Developed road work estimation system  <b>Key Activities:</b> 1. Developing the software for estimation	<b>Outcome:</b> i. Time of estimation (day)	10	9	6	5	4
	<b>Output:</b> i. Estimates generated from the information system	-	10	15	20	25

#### Thrust Area 5 : Improvement of road maintenance system & ferry services

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>5.1 :</b> Maintained existing roads  <b>Key Activities:</b> 1. Maintaining roads periodically	<b>Outcome:</b> i. Average travel time (min/Km)	2.06	1.99	1.92	1.85	1.78
	ii. Road roughness	6.2	6.1	6.0	5.8	5.7
	iii. Traffic volume	800	1000	1200	1400	1600
	iv. Accidents	50	45	40	35	30
	<b>Output:</b> i. Length of road maintained (Km)	72	80	85	88	90

### Thrust Area 5 : Improvement of road maintenance system & ferry services

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets				
		2015	2017	2018	2019	2020	
5.2 : Renovated existing drainages and structures  <b>Key Activities:</b> 1. Identifying & renovating existing damage drainages	<b>Outcome:</b> i. Public complaints on road infrastructure/year	50	35	30	25	20	
	ii. Length of road damage/year(km.)	100	80	75	70	65	
	<b>Output:</b> i. Length of drainage renovated(Km.)	2.0	2.5	3.0	3.5	4.0	
5.3 : Maintained ferry services  <b>Key Activities:</b> 1. Providing regular ferry services	<b>Outcome:</b> i. Ferry trips /month	1350	1400	1450	1475	1500	
	ii. Complaints on ferry	27	25	20	15	10	
	<b>Output:</b> i. Cost of ferries maintained	1.00	0.95	0.90	0.85	0.80	

### Thrust Area 6 : Institutional capacity and governance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets				
		2015	2017	2018	2019	2020	
6.1 : Improved capacity of staff  <b>Key Activities:</b> 1. Conducting local training programme 2. Conducting competition between the divisional staff	<b>Outcome:</b> i. Additional work time (days/year/person)	220	190	175	150	130	
	<b>Output:</b> i. Training programmes/year	1	2	3	5	7	
	ii. Competitions/year	-	1	2	3	4	



### Thrust Area 6 : Institutional capacity and governance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>6.2 :</b> Improved compliance of regulations  <b>Key Activities:</b> 1. Providing road regulations on road furniture	<b>Outcome:</b> i. Accidents  ii. Average travel time (min/Km)	50  2.06	45  1.99	40  1.92	35  1.85	30  1.78
	<b>Output:</b> i. Regulations installed	250	300	375	400	450
<b>6.3 :</b> Maintained office buildings and required facilities  <b>Key Activities:</b> 1. Evaluating existing building available for use and maintenance 2. Constructing office buildings and maintaining existing office buildings	<b>Outcome:</b> i. Points of productivity/year	-	400	500	600	750
	<b>Output:</b> i. Office buildings constructed  ii. Office buildings maintained	1  1	-  2	-  1	1  4	-  5

## Inter- Agency Coordination

### Department / Agency : Road Development

Main programme / Subject Area	Interacting Agencies	Proposed Methodology for Coordination	Remarks
1. Shoulder Cutting Construction of manhole Road Cross Cutting Road Continuative cutting	i. National Water Supplies and Drainage Board	i. Correspondences & Telephone Conversations ii. Quarterly Meetings	
2. Electrical Post Erection Construction of manhole	i. Ceylon Electricity Board	i. Correspondences & Telephone Conversations ii. Quarterly Meetings	
3. Post Erection Construction of manhole	i. Sri Lanka Telecom	i. Correspondences & Telephone Conversations ii. Quarterly Meetings	
4. Road Cross Cutting Shoulder cutting Cross Channel	i. Department of Irrigation	i. Correspondences & Telephone Conversations ii. Quarterly Meetings	
5. Construction of Cross drain through RDD Roads Drainage Clearing	i. Local Authority	i. Correspondences & Telephone Conversations ii. Quarterly Meetings	

## Agency Results Framework 2017 - 2020

### Department of Land Administration

#### Introduction

Provincial Department of Land Administration was established in 1990 with the formation of Northern Eastern Provincial Council and it was under the purview of the provincial Ministry of Education, Land Administration and Cultural Affairs - NEP. After demerging the North East Province, Department of Land Administration was reformed and from 2015 up to now, it is under the purview of the Ministry of Road and Road Development - EPC.

#### Organization Network

Department Land Administration of EPC is headed by the Provincial Land Commissioner. Its head office is functioning in Trincomalee. Under Provincial Land Commissioner, 03 Assistant Land Commissioners are serving for Administration, Development and Land subject areas. There are three cadres for Surveyors to be attached to the Head Office in Trincomalee, Regional Office - Ampara, Regional Office - Batticaloa. However currently, only one surveyor is attached to the Head Office. Other two cadres are not filled.

Land matters are decentralized to the divisional level and it is executed by the relevant Divisional Secretariats. Divisional Secretaries, with respect to land administration at divisional level are assisted by the Land Officers, Colonization Officers and Field Instructors of this department. The department also closely works with the Survey Department of Trincomalee, Ampara and Batticaloa districts.

#### Service Delivery

The department is responsible for the co-ordination of all the activities related to the land administration in the province, adhering the guidelines and instructions from Commissioner General of Land. Land alienation, administration and management of settlement schemes other than inter provincial schemes are coming under the purview of the provincial council administration. Land matters are decentralized to the divisional level and it is executed by the Divisional Secretariats.

The main beneficiary group of the department is the public (state land users) in Trincomalee, Batticaloa and Ampara districts. It extends with investors (individuals and companies) who get the state land on lease for commercial and agricultural purposes, who come from other districts as well.

Services of the department are bound to address the following areas;

- Protection of state lands coming under the purview of the Provincial Council
- Systematic alienation and development of state-land
- Uplifting the living standard of the settlers in settlement schemes
- Ensuring the land tenure transfer within family members
- Settlement of land disputes among LDO allottees
- Strengthening the capacities of the officers involved in the land work in the province

#### **Key Functions**

- Administration and Management of settlement schemes coming under the purview of the Provincial Council.
- Recovery of state lands from unauthorized occupants under State Land (Recovery Possession) Act.
- Granting approval to alienate state lands allocated to Provincial council, through Land Kachcheries
- Issue of Permits and Grants for the land alienated under Land Development Ordinance

- Granting approval under section 20(a) of the Land Development Ordinance to convert annual permits into LDO permits and for re-alienation
- Cancellation of Permits and Grants for violation of conditions in the permits/Grants
- Recommending disposition of lands under State Land Ordinance
- Recovery of annual payments and monies due to the state from alienated lands
- Providing infrastructure facilities to settlers in settlement schemes
- Implementing development programmes from funds allocated under CBG
- Function pertaining to the disposition of state lands alienated and succession to lands already alienated under Land Development Ordinance
- Preventing the holdings being sub-divided less in extent than the unit of sub-division permissible.
- Settling land disputes referred to Provincial Land Commissioner by Divisional Secretaries.
- Providing training to staff involved in land work at Provincial and Divisional level

**SWOT Analysis**

<p><b><u>Strengths</u></b></p> <ol style="list-style-type: none"> <li>1. Large extent of state land</li> <li>2. Sufficient number of staff</li> <li>3. Proper hierarchy of organization</li> <li>4. Proper law and order measures</li> </ol>	<p><b><u>Weaknesses</u></b></p> <ol style="list-style-type: none"> <li>1. Reluctant to change for new technology</li> <li>2. Staff need more efficiency</li> <li>3. High amount of non-regulated state lands</li> <li>4. Absence of proper database to the stakeholders</li> <li>5. No owned building &amp; poor transport facility to officers</li> </ol>
<p><b><u>Opportunities</u></b></p> <ol style="list-style-type: none"> <li>1. Rich in natural land resources</li> <li>2. CBG and PSDG fund</li> <li>3. Necessary trainings by Provincial MDTU</li> <li>4. Strong source of income generation from leasing of state lands</li> <li>5. Support from divisional secretariats</li> </ol>	<p><b><u>Threats</u></b></p> <ol style="list-style-type: none"> <li>1. Ethnic issues</li> <li>2. Forged documents</li> <li>3. Increasing population</li> <li>4. Political interference</li> </ol>

**UN – SD Goal related to Land Administration**

Goal 11: Sustainable Cities & Communities



## Medium-term Agency Results Framework

### Eastern Provincial Council

**Agency :** Department of Land Administration

**Vision :**  
Regulated land title for all state land holders

**Mission :**  
Alienating state land systematically ensuring optimum utilization of land and natural resources in a fair manner adhering to government policies

**Thrust Areas :**

1. Ensuring the ownership of state lands
  - Goal 1:* Increased permits holders for state lands
  - Goal 2:* Increased land grants
2. Streamlining and improving revenue generation of state lands
  - Goal 1:* Established special lease unit at PLC's office
  - Goal 2:* Established lease units at DS offices
  - Goal 3:* All lease units linked through networking
3. Allocation of state lands for development activities
  - Goal 1:* Established land database
  - Goal 2:* Identified potential lands for development
4. Institutional development and governance
  - Goal 1:* Linked to the LCG's office through e-slits system
  - Goal 2:* Provided easy access to land related information





### Thrust Area 1 : Ensuring the ownership of state lands

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>1.1 :</b> Increased permits holders for state lands  <b>Key Activities:</b> 1. Holding land kachchery  2. Selecting eligible people	<b>Outcome:</b> i. Persons applied	47197	50000	51000	45000	40000
	ii. Regulated permits	5170	10000	15000	25000	20000
	<b>Output:</b> i. Persons selected	5170	10000	15000	25000	20000
<b>1.2 :</b> Increased land grants  <b>Key Activities:</b> 1. Selection of eligible land permit holders  2. Forward to LCG with recommendation	<b>Outcome:</b> i. Issued land grants	2568	6888	7200	8500	10000
	<b>Output:</b> i. Grants recommended and forwarded	3200	7000	7500	8900	11000

### Thrust Area 2 : Streamlining and improving revenue generation of state lands

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>2.1 :</b> Special lease unit at PLC's office in operation  <b>Key Activities:</b> 1. Collecting data from DS offices  2. Monitoring DS offices	<b>Outcome:</b> i. Increased state revenue(million)	233	320	400	550	700
	<b>Output:</b> i. Functioning Development Units (%)	10%	30%	50%	75%	100%

## Thrust Area 2 : Streamlining and improving revenue generation of state lands

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>2.2 :</b> Established lease units at DS offices  <b>Key Activities:</b> 1. Conducting trainings on lease collecting  2. Implementing a data base	<b>Outcome:</b> i. Increased state revenue (million)	233	320	400	550	700
	<b>Output:</b> i. Established units	0	20	30	35	42
<b>2.3 :</b> All lease units linked through networking  <b>Key Activities:</b> 1. Starting networking at one district  2. Monitoring DS offices	<b>Outcome:</b> i. Increased state revenue (million)	233	320	400	550	700
	<b>Output:</b> i. DS divisions connected	0	20	30	35	42

## Thrust Area 3 : Allocation of state lands for development activities

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>3.1 :</b> land data managed through database  <b>Key Activities:</b> 1. Collecting data from DS offices & monitoring  2. Developing database	<b>Outcome:</b> i. State lands included in the database	0%	25%	50%	75%	100%
	<b>Output:</b> i. DS Offices monitored (no)	0	25	50	75	100
	ii. Database	0	1	1	1	1

### Thrust Area 3 : Allocation of state lands for development activities

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>3.2 :</b> Identified potential lands for development  <b>Key Activities:</b> 1. Selection of available lands for projects  2. Monitoring state land alienation	<b>Outcome:</b> i. Investors	0	17	25	50	125
	ii. Implemented projects	0	17	25	50	125
	<b>Output:</b> i. Extent of land (hectares)	0	200	500	750	1000
	ii. Investment (Rs. Millions) related to goals	0	20	30	75	160

### Thrust Area 4 : Institutional development and governance

Goals	Key Performance Indicators (KPIs) <i>related to Goals</i>	Baseline	Targets			
		2015	2017	2018	2019	2020
<b>4.1 :</b> Linked e-slits system through LCG's Office  <b>Key Activities:</b> 1. Conducting trainings with the co-ordination of LCG's office 2. Evaluating progress	<b>Outcome:</b> i. Approved grants by LCG	0	7000	9000	15000	20000
	<b>Output:</b> i. Completed cases of land documents	0	40000	60000	80000	100000
<b>4.2 :</b> Provided easy access to land related information through a website  <b>Key Activities:</b> 1. Establishing a web site  2. Monitoring and maintain the web site	<b>Outcome:</b> i. Users contacted the department	0%	15%	25%	50%	70%
	<b>Output:</b> i. Viewers of the website	0	500	1500	2500	5000

## Inter- Agency Coordination

### Department / Agency : Land Administration

Main programme / Subject Area	Interacting Agencies	Proposed Methodology for Coordination	Remarks
1. Ensuring the Ownership of State Lands	i. Divisional Secretariats	i. Setting annual targets for each Divisional Secretariats, compiling it as an annual work plan and monitoring the progress through the monthly reports submitted by Divisional Secretariats and quarterly progress review meeting conducted in each district (Ampara, Batticaloa and Trincomalee)	Annual targets sent by DS are finalized through a meeting conducted in each district at the beginning of the year and prepare a work plan for the province
	ii. Office of the Land Commissioner General	i. Regular reporting on the progress called by LCG ii. For special programmes such as Bimsaviya, attending the progress meeting conducted by LCG	National Level
	iii. Survey Department	i. Inviting District Survey Superintendents to annual target setting workshop and requesting them to facilitate the process by preparing the diagrams ii. Conducting special meetings with the Survey Superintendent regarding the progress	District Level
	iv. Forest Department, Department of Wildlife Conservation and Coastal Conservation Department	i. Conducting awareness meetings to facilitate the process	District Level
	v. District Secretariats	i. Attending the meetings conducted by District Secretaries regarding special land related issues	District Level

**Department / Agency : Land Administration**

Main programme / Subject Area	Interacting Agencies	Proposed Methodology for Coordination	Remarks
2. Streamlining and Improving Revenue Generation of State Lands	i. Divisional Secretariats	i. Establishing lease units in each Divisional Secretariat and monitoring the main unit established in the head office ii. Regular Follow ups and monitoring	All Divisional Secretariats are involved
	ii. Office of the Land Commissioner General	i. Communicating with the Training and Development Division - LCG to arrange necessary trainings and resources (computer, internet) for Colonization Officers, Field Officers and Development Officers attached to the Divisional Secretariats	Workshops are usually conducted in the head Office (Trincomalee)
	iii. Ministry of Road, Road Development, Land and Land Development - EP	i. Conducting meetings with the lessees who fail to pay the lease on regular basis and meeting is usually chaired by the Secretary ii. Regular reporting to the Ministry	Provincial Level
3. Allocation of State Lands for Development Activities	i. Divisional Secretariats	i. Conducting introductory workshops to the Divisional Secretaries, Colonization Officers, Field Officers and Development Officers ii. Regular follow ups and monitoring through review meetings and reports	Preparing a database including the details of potential state lands for the development activities. Divisional Level
	ii. Relevant Agencies which involve in development activities like tourism, agriculture, etc Eg: Tourism Board, BOI, Ministries	i. Disseminating the data among the agencies ii. Correspondences	National and Provincial Level

**Department / Agency : Land Administration**

<b>Main programme / Subject Area</b>	<b>Interacting Agencies</b>	<b>Proposed Methodology for Coordination</b>	<b>Remarks</b>
4. Institutional development and Good Governance	i. Divisional Secretariats	i. Conducting e-slides trainings with the co-ordination of LCG's Office and regular follow up and monitoring ii. Reporting from Divisional Secretariats	
	ii. Office of the Land Commissioner General	i. Reporting to LCG regarding the progress ii. Circulars and guidelines	
	iii. Provincial Planning Secretariat, EP	i. Sending the information to be uploaded in the website	