

EP/P&T/LT/SLILG/2015

2/9/2015

All Secretaries
Deputy Chief Secretaries
Heads of the Department
Eastern Province

Survey on Training Needs Identification of Provincial Councils

This has reference to the letter No: SLILG/RD/05/2015 dated 26/08/2015 by Director, Sri Lanka Institute of Local Governance on the above subject.(Copy attached).

The Sri Lanka Institute of Local Governance has planned to conduct a survey to identify required training needs to elected members, officials and other staff members of all Provincial Councils and Local Authorities.

Accordingly, you are requested to submit the training needs details which are in the attached format and sent to this office on or before 12th September 2015.

Note : Details can be downloaded from www.ep.gov.lk (Foreign Training Opportunities).

P *o/c*
Mrs. Kalamathy Pathmarajah
Deputy Chief Secretary - Personnel & Training
Eastern Province

[Signature]

Copy to : Director, SLILG, Colombo - f. i

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Director } 2508290



Office of the Deputy Chief Secretary
Personnel & Training
01 SEP 2015
Eastern Province
Trincomalee

කර්මලය } 2586259
அலுவலகம் } 2580307
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இலங்கை உள்ளூர் ஆளுகை நிறுவகம்
Sri Lanka Institute of Local Governance
(Ministry of Local Government & Provincial Councils)

E-mail : info@slilg.gov.lk
Web site : www.slilg.lk

අංක 17, මලලසේකර මාවත, කොළඹ 07. ශ්‍රී ලංකාව. No. 17, Malalasekara Mawatha, Colombo 07, Sri Lanka.

මගේ අංකය } SLILG
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உமது இல }
Your No. }

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திகதி } 2015.08.26
Date }

Deputy Chief Secretary (Training),
Eastern Provincial Council,

Dear Deputy Chief Secretary,

Survey on Training Needs Identification of Provincial Councils

On the instruction of the Ministry of Public Administration, Local Government & Democratic Governance, Research & Development Division of this Institute is conducting a survey to identify required training needs relevant to elected members, officials and other staff members of all Provincial Councils and Local Authorities.

Hence, please be good enough to inform all the relevant departments, divisions and Institutions in the Provincial Council to identify training needs required for elected members, officials and other staff members according to the attached format and send to the Research & Development Division of SLILG before 15th September 2015. For further clarification in this regard please contact research division over the contact no 011-2580354. E-mail: sro.slilg@gmail.com

Your cooperation to successful completion of the above survey will be very much appreciated.

Thanking you,

Yours sincerely,

P.S. Dharmaratne- Deputy Director(R& D)

Enclosed: Format

Sgd. Kasthuri Anuradhanayaka
Director-SLILG



Sri Lanka Institute of Local Governance
(Ministry of Public Administration, Local Government & Democratic Governance)
Research & Development Division

Training Needs of Elected Members of Provincial Council

Subject	Target Group

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Prepared By

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Recommended By



Sri Lanka Institute of Local Governance
(Ministry of Public Administration, Local Government & Democratic Governance)

පළාත් සභාව Provincial Council

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Relavant Department/Section/Institution.....

Training Needs of officials & staff members

අංශය Section	පුහුණු අවශ්‍යතා Training Needs

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