



විදේශ සම්පත් දෙපාර්තමේන්තුව
 வெளிநாட்டு வளங்கள் திணைக்களம்
 Department of External Resources

3012

මානව සම්පත් සහ ආර්ථික කටයුතු අමාත්‍යාංශය
 මහලේකම් කාර්යාලය (3 වැනි මහල), කොළඹ 277, කොළඹ 00100, ශ්‍රී ලංකාව
 தேசிய கொள்கைகள் மற்றும் பொருளாதார அலுவலகம் அமைப்பு
 செயலகம் (3 ஆம் மாடி) த பெ இல 277, கொழும்பு 00100, ශ්‍රී ලංකාව
 Ministry of National Policies and Economic Affairs
 The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Deputy Chief Secretary
 Office of External Training
 28 DEC 2016
 Eastern Province
 Trincomalee
 Date: 19th December 2016

Web Site: www.erd.gov.lk

මගේ අංකය
 எனது இல
 My No

TA&UN/TH/S/284

ඔබේ අංකය
 உமது இல
 Your No.

Secretary / Ministry of Finance
 Secretary / Ministry of Plantation Industries
 Secretary / Ministry of Agriculture
 Secretary / Ministry of National Policies & Economic Affairs
 Secretary / Ministry of Provincial Councils & Local Government

Attn: Officer-in-charge of Foreign Training

Dear Sir / Madam,

Sufficiency Economy Philosophy Towards & Sustainable Development
 From : 12th to 26th March 2017, Thailand

The Government of Thailand has invited nominations from eligible Government Officials in Sri Lanka for the above training programme. The details of the programme and guidelines for Thailand's Annual International Training Course (AITC) are attached for your information.

Qualifications:

Candidates must possess qualifications as specified in "Guidelines for Thailand's Annual International Training Course Programme" No. 2 "Qualifications". Moreover, candidate's degree in relation to agriculture, economics, rural development, social, environment and public policy or other relevant disciplinary areas with five (5) years of related working experience.

You are kindly requested to submit nominations along with the following documents **on or before 15th January 2017**.

1. Dully filled Application Form (must be typed in block letters) along with certified copies of the certificates of Academic and Professional Qualifications (in four sets)
2. The completed Medical Report
3. A copy of the passport (names written in the forms must be the same as appear in the passport)
4. Duly filled ERD form No: 2 "Essential Information of the nominee" (Original Copy only).

The Application Form, Medical Report Format & ERD form could be downloaded from www.erd.gov.lk

DO/E
 Dec/2016
 Final
 4-23/12

D.M.S. Abayagunawardana
 Chief Secretary
 Eastern Province

27 DEC 2016
 (Signature)

PST closing date 07-01-2016

අධ්‍යක්ෂ ජනරාල්
 பணிப்பாளர் நாயகம்
 Director General } 94-11-2484693
 94-11-2434876

කාර්යාලය
 அலுவலகம்
 Office } 94-11-2484500
 94-11-2484600
 94-11-2484724

ලැයිස් අංකය
 தொலைபேசி
 Fax } 94-11-2447633

The Government clearance to leave the country to participate in this programme has to be obtained only after the offer is granted to the nominee.

Your early response in this regard is highly appreciated.

Yours faithfully


Noor Rizna Annes
Director/TA & UN Division
for Director General

Copies to :

Chief Secretaries, All Provincial Councils
Director General, Department of Agriculture
Chairman, Hector Kobbekaduwa Agrarian Research and Training Institute
Chairman, Institute of Post Harvest Technology
Director General, Department of National Planning
Director General, Department of Fiscal Policy
Director General, Department of External Resources
Director General, Department of Project Management & Monitoring
Chairman, Employees' Trust Fund Board

} Please submit
nomination through
the relevant line
ministry

VI Expected outcome

- To learn and experience the best practice relevant to the participated course
- To be able to apply SEP theories and concepts as a potential approach to the community development for sustainable development
- To create a good friendship among participants
- To explore the Thainess including the traditional & cultural sharing during the participants' time

VII Course Outline

Lecture

- Introduction to Sufficiency Economy Philosophy
- Sustainable Development and Sufficiency Economy
- Sufficiency Economy in Private Sector
- Sufficiency Economy in Community
- Sufficiency Economy and Royal projects

Study Visits/ Field Trips/ Special Activities

Study Visits

- The Chaipattana Foundation
- The Royal Chitralada Project
- Private Sector (SCG/SCB/Bangchak Petroleum PLC/etc.)
- Mab Aueng Agri-Nature Center
- The Ecotourism Group Bannamchieo Community
- HRH Princess Maha Chakri Sirindhorn Herb Garden
- Banjumrung Community

Field Trips/ Special Activities

- The Grand Palace & Wat Phra Sri Rattana Satsadaram, etc.
- Nongnooch Tropical Garden/Thaitanee/Pattaya Floating Market, etc.

Advance Assignments

Country reports

All participants are requested to prepare a 10 minutes country report.

Part 1: Country background and some details focus on geography, social and economy background and government policy for sustainable development.

Part 2: Idea/example development project in your country. The details should focus on key success or negative factors.

Project Assignment

Each participant is required to prepare, submit report and give the presentation on how to apply the SEP to your country. (before ending the programme)

VIII Number of Participants: 20 persons.

IX Qualifications

Candidates must possess qualifications as specified in "Guideline for Thailand's Annual International Training Course Programme" No. 2 "Qualifications." Moreover, candidates must achieved a degree in relation to agriculture, economics, rural development, social, environment and public policy or other relevant disciplinary areas with five (5) years of related work experience

X Venue

Bangkok, Chonburi, Rayong and Trat province.

XI Evaluation

Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of less than 90 percent of the training hours. Moreover, participants are required to submit assigned papers and make a presentation.

XII Training Institution:

Academic Service Centre, Burapha University,
169 Long-Hadd Bangsaen, Saensuk, Muang, Chonburi, 20131 Thailand

XIII Contact

For more information, please contact;
Bureau of International Cooperation on Human Resource Development
Thailand International Cooperation Agency (TICA)
Government Complex, Building B, 8th Floor, Chaengwattana Rd. Laksi District,
Bangkok 10210 THAILAND
Website: www.tica.thaigov.net
Email: aitc@mfa.go.th

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Thailand International Cooperation Agency
Ministry of Foreign Affairs of Thailand

GUIDELINES

for Thailand's Annual International Training Courses (AITC) Programme

1. About AITC

Realizing a significant role of Human Resources Development in economic and social development, the Royal Thai Government attaches great importance towards forging cooperation through South-South Cooperation, particularly through organizing short-term training programmes. The Annual International Training Courses (AITC) is one of flagship programmes conducted by Thailand International Cooperation Agency (TICA). Aiming at sharing Thailand's best practices and experiences to the world, the AITC programme offers short-term training courses under a wide range of development-related topics.

AITC course is categorized under four plus one themes. The highlighted theme is Sufficiency Economy Philosophy (SEP), the key factor behind Thailand's achievement of sustainable development in many areas. The other themes are areas in which Thailand's best practices can help address global challenges. They include Food Security, Climate Change, Public Health and other Sustainable Development Goals (or SDGs) related topics. To keep up with the dynamism of sustainable development agendas, the AITC courses are updated regularly with the main themes revised every three years. During 2017 – 2019, TICA is pleased to offer more than 90 short-term training courses with the expected number of participants of nearly a thousand from developing countries around the world.

2. Qualifications

2.1 Candidates must be nominated by central government agencies in a country from the AITC eligible countries/territories list. (See attachment)

2.2 Candidates should be an officer or agent (preferably from government agencies) currently working in the area related to the training topic.

2.3 Candidates must have a degree and/or professional experience suitable to the training topic.

2.4 Candidates must have a good command of English.

2.5 It is recommended that candidates be less than 55 years of age.

2.6 Candidates must be in good health.

2.7 Nomination of female candidates is encouraged.

2.8 TICA reserves the rights to revoke fellowship offered to participants who are pregnant during the period of training.

3. Procedures for submission of nominations

3.1 Nomination must be made by central government agencies in charge of nomination of national candidates (such as Ministry of Foreign Affairs) or by relevant central government agencies for which the nominated candidates currently work. Nomination must be in line with relevant rules and regulations of the nominating countries/territories.

3.2 The nomination must be supported by the following two documents;

- Application form
- Medical Report

Two (2) copies of originals of all forms duly filled out, counter-signed and stamped by the authorized person must be submitted.

3.3 The nomination must be submitted to TICA through the Royal Thai Embassy/ Permanent Mission of Thailand to the United Nations/ Royal Thai Consulate-General accredited to eligible countries/territories. (See attachment)

3.4 Originals of nomination documents, duly filled out, must be received no later than a specified deadline of each course.

3.5 Application form must be filled in typed-block letter. Soft file of the application form can be found at <http://www.tica.thaigov.net/main/en/services/3061>

4. Selection of candidates

4.1 In considering applications, particular attention shall be paid to the candidates' background, their current position in the service of their Government, and practical use they expect to make of the knowledge and experience gained from training on the return to their Government positions.

4.2 Selection of participants is also based on geographical distribution and gender balance, unless priority is set for particular country/ group of countries.

5. Duration of the courses

All AITC courses are carried out on a full-time basis. The exact dates for each course are as specified.

6. Attendance and Activities of the Programme.

6.1 Participants are required to attend all activities organized during the course as attendance in all sessions is obligatory. TICA reserves the rights to revoke its fellowship offer or take appropriate action deemed appropriate in case a participant is in attendance of Less than 90 percent of the training hours.

6.2 Each AITC course is designed according to its respective purpose. Most courses comprise three segments: lecture, field visit and workshop.

6.3 Participants are required to prepare their country report on topic relevant to the training course prior to the beginning of the course and prepare for their presentation during the course.

7. Travel and financial arrangements

7.1 Successful candidates will be offered an award which covers:

- Return economy class airfare
- Accommodation for the duration of training in Thailand
- Training allowance
- Social programme
- Insurance
- Airport meeting service

7.2 Regulations on travel and financial arrangements

- International travel - Return economy class air ticket will be provided via the most direct and most economical route from the international airport at participant's respective country/territory to the location where the course will take place. The award does not cover domestic travel cost in participant's respective country.

Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

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Transit destination will be arranged according to a need for visa application to Thailand and/or on the most direct and most economical route basis.

All booking and change to the booking, including a setting of date of arrival and departure, must be done by TICA only. Ticket will be issued in electronic form (e-ticket) only.

Baggage allowance quota is in line with the airlines' policy. Any purchase for extra baggage allowance is not covered by the award.

- Training allowance – Participants are entitled to receive a daily allowance in the course of the programme at the rates established by the Royal Thai Government which is designed to cover the cost of all meals. Therefore, the daily allowance will be reduced if meals are provided by the organizers. The allowance is not a salary or an honorarium. The allowance is not intended to cover the fellow's continuing expenses at home, nor personal expense. Therefore, it is suggested that each participant should bring some pocket money to cover their personal expenses. Allowance and all reimbursement will be made in Thailand and in Thai Baht (THB) only.

- Insurance – Group Accident and Hospitalization Insurance during the period of training in Thailand will be provided. The insurance does not cover pre-existing illnesses and outpatient medical/dental treatment. Participants are advised to obtain their own travel insurance which is fully covered for any costs arising from loss or theft of personal belongings.

- Accommodation – Accommodation will be provided to all participants during their training in Thailand at designated hotel/accommodation. Any cost arising from accommodation arranged by participants themselves cannot be reimbursed in all case. Accommodation does not cover any cost arising from participant's personal consumption i.e. mini bar, international/local call or internet (unless provided as compliment by the hotel.)

- Visa arrangement – Participants will be responsible for obtaining appropriate visa prior to their travel to Thailand, if required. List of countries entitled for visa exemption and visa on arrival to Thailand can be found at <http://www.immigration.go.th/nov2004/doc/services.pdf> TICA will provide facilitation to participants who require visa application i.e. liaising with the Royal Thai Embassy/ Consulate and advising on appropriate procedure and necessary documents for visa application.

Participants must cover all costs arising from visa application i.e. visa fee, travel cost to the Royal Thai Embassy/ Consulate, postal fee (in case visa application is made by post,) transit visa fee (in case participants needs to apply for visa to Thailand at a transit country). The visa fee can be reimbursed upon presenting an original receipt of the fee but not exceed 2,000 THB.

Participants must not bring their family members with them during their training period. Participation in the training cannot be used as reference for visa application to Thailand of his/her family member.

- Airport meeting service - Transfer to and from airport will be provided to participants. TICA will coordinate directly with the limousine service to prepare for the airport transfer.

8. Contact

For more information, please contact;

Bureau of International Cooperation on Human Resource Development

Thailand International Cooperation Agency (TICA)

Government Complex, Building B (South Zone), 8th Floor,

Chaengwattana Rd. Laksi District,

Bangkok 10210

THAILAND

Website : www.tica.thaigov.net

Email : aitc@mfa.go.th
