



විදේශ සම්පත් දෙපාර්තමේන්තුව வெளிநாட்டு வளங்கள் திணைக்களம் Department of External Resources



ජාතික ප්‍රතිපත්ති හා ආර්ථික කටයුතු අමාත්‍යාංශය
මහලක්කම් කාර්යාලය (3 වැනි මහල), නු.අ.ප. 277, කොළඹ 00100, ශ්‍රී ලංකාව
தேசிய கொள்கைகள் மற்றும் பொருளாதார அலுவலகம்
செயலகம் (3 ஆம் மாடி) த.ப.உ.இல 277, கொழும்பு 00100, சrilanka

Ministry of National Policies and Economic Affairs
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site: www.erd.gov.lk

e-mail: info@erd.gov.lk

මගේ අංකය
எனது இல
My No

TA/Sin/S/465

මගේ අංකය
உமது இல
Your No.

17 MAR 2017
Eastern Province
Trincmalee
Thilina

දිනය
திகதி
Date

09-03-2017

- Secretary to the President \ Presidential Secretariat
- Secretary to the Prime Minister \ Prime Minister's Office
- Secretary \ Ministry of City Planning & Water Supply
- Secretary \ Ministry of Megapolis & Western Development
- Secretary \ Ministry of Provincial Councils & Local Government

Dear Sir/Madam

Smart Nation: Strategy to Implementation
- from 12th to 16th June 2017 - Singapore

D.M.S. Abaygunawardana
Chief Secretary
Eastern Province.

The Government of Singapore has invited nominations from eligible Government Officials in Sri Lanka for the above training programme. A copy of the programme details and the Application Form in this regard are enclosed.

You are kindly requested to submit nominations with the following documents **on or before 28th April 2017.**

1. Duly filled Application Form (filled in single sides) along with certified copies of the certificates of Academic and Professional Qualifications (in two sets).
2. ERD Form 2 can be downloadable from www.erd.gov.lk (original only)

Please also note that the respective nominating agency should bear the nominee's round-trip airfare. The Government clearance to leave the country to participate in this programme has to be obtained only after the offer is granted to the nominee.

Your early response in this regard is highly appreciated.

Yours sincerely

Noor Rizna Anecs
Addl. Director General
for Director General

Copies to: Chief Secretaries, All Provincial Councils
Director General, National Physical Planning Department
Chairman, Urban Development Authority

P 8 T Closing Date 12/04/2017

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பணிப்பாளர் நாயகம்
Director General

94-11-2484693
94-11-2434876

කාර්යාලය
அலுவலகம்
Office

94-11-2484500
94-11-2484600
94-11-2484724

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தொலை நகல்
Fax

94-11-2447633

SMART NATION: STRATEGY TO IMPLEMENTATION

12 TO 16 JUNE 2017

Sponsored by the

SINGAPORE COOPERATION PROGRAMME

under the

SINGAPORE COOPERATION PROGRAMME TRAINING AWARD/ SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION PROGRAMME

to be conducted by the

SINGAPORE E-GOVERNMENT LEADERSHIP CENTRE NATIONAL UNIVERSITY OF SINGAPORE

Singapore Cooperation Programme

Singapore has provided technical assistance to other developing countries since the 1960s. As a country whose only resource is its people, Singapore believes that human resource development is vital for economic and social progress. Singapore itself has benefited from training provided by other countries and international organisations.

In 1992, the Singapore Cooperation Programme (SCP) was established to bring together under one framework the various technical assistance programmes offered by Singapore. Through the SCP, the range and number of training programmes were increased to share Singapore's development experience with other developing countries.

To date, Singapore has sponsored training courses and study visits for over 100,000 officials from more than 170 countries. The SCP is managed by the Technical Cooperation Directorate of the Singapore Ministry of Foreign Affairs.

Singapore e-Government Leadership Centre

The Singapore e-Government Leadership Centre (eGL) was established in 2006 as a part of at the Institute of System Science, National University of Singapore, with the objective of providing world-class training, research and consulting in the domain of e-Government. The eGL has engaged over 4,800 public officers from more than 133 countries.

eGL has successfully combined the leadership and domain expertise of its parent institutions to create a unique value proposition of practice-based, content rich training materials embedded with policy, planning, innovation and implementation experiences to yield a comprehensive training curriculum in the domain of Digital Government Leadership.

Course Objectives

This course aims to explore the vision of the smart, connected society and will consider the driving forces, risks and opportunities related to the concept. It will provide participants with the skills and knowledge in the areas of fostering collaboration, co-creation, transformational change, planning, leadership and leveraging of technology in the context of Smart Nation in order to design and deliver successful integrated programmes.

Synopsis

Topics to be covered include:

- Overview of the Smart Nation programme, motivating forces and focus sector
- Social dimensions of smart cities
- Urban data management and analytics
- Smart city economics and business models
- Citizen-centric Smart Nation and the importance of effective user experience design

Methodology

The fundamental design philosophy is "experiential learning". As such the curriculum is carefully designed with lectures, experience sharing, peer-to-peer learning, discussions, and site visits to ensure maximum participation and diversity of engagement for the participants such that the key learning points are entrenched well.

Duration

The course will be held from 12 to 16 June 2017.

Application Information

Applicants should be:

- Mid to senior level officials responsible for organisational strategy planning, policy making, and IT decision making;
- Nominated by their respective Governments;
- Proficient in written and spoken English; and
- In good health.

Terms of Award

The course is sponsored by the Government of Singapore under the Singapore Cooperation Programme Training Award and the Small Island Developing States Technical Cooperation Programme.

Under this programme arrangement, the Government of Singapore will bear the following expenses for the successful applicants (hereafter known as participants) during their training in Singapore. These expenses include:

- A daily training allowance of One Hundred and Twenty Singapore Dollars (S\$120) from first day to last day of the course to cover meals and daily expenses. [Complimentary breakfast is provided in the hotel from the first day to one day after the course];
- Transportation to course venue and site visits;
- Medical insurance for participants to cover accident and hospitalisation during their stay in Singapore in accordance with the policy of a local insurance company; and
- Accommodation for the entire duration of the course.

Note:

- (i) The nominating government will be responsible for their participants' round-trip airfares.
- (ii) Participants are to bear their personal miscellaneous expenses that might be incurred prior to receiving the allowance.
- (iii) Any expenses for out-patient medical/dental treatment will be borne by the participants themselves.

Regulations

Participants are required to comply with the following:

- (a) Strictly observe course schedules and not miss training sessions.
- (b) Not bring any member of their family and/or aide for the duration of the course.
- (c) Carry out instructions and abide by conditions as may be stipulated by the nominating Government or the Government of Singapore with respect to the course.

- (d) Refrain from engaging in political activities, or any form of employment for profit or gain while in Singapore.
- (e) Discontinue the course, in the event they fall seriously ill and are considered unable to continue the training or have committed an improper act.
- (f) Return to their respective home countries upon completion of the course.

Application Procedure

(Closing date for nomination: **1 May 2017**)

The Government of Singapore is pleased to invite the respective National Focal Point for Technical Assistance to nominate **one (1)** suitable applicant. Selection of candidates will be based on merit. Should there be more applicants than training places, the Government of Singapore seeks the understanding of the respective National Focal Point for Technical Assistance in the event that its nominee(s) is not selected.

All nominations are to be submitted by the respective Government Institutions, using the official application form. The application forms are to be submitted and should reach the **Ministry of Foreign Affairs, Singapore** through the National Focal Point and the Singapore Embassy in the nominating country not later than **Monday, 1 May 2017**.

Please address the forms to:

Director-General
Technical Cooperation Directorate
Ministry of Foreign Affairs, Singapore
Tanglin
Singapore 248163

Attn: Ms Jasmine Loy
Tel: (65) 6379 8472
Fax: (65) 6479 3357
E-mail: Jasmine_Loy@mfa.gov.sg

- To expedite the process, a copy of the completed application forms can be scanned and sent via e-mail/fax to the **email address/fax number** stated above. The original application forms can be mailed through diplomatic or normal channels.
- All application forms should be completed in full and **must** bear the endorsement of the respective Ministry of Foreign Affairs or National Focal Point responsible for technical assistance.

- Incomplete application forms or forms which are not endorsed will not be accepted.
- Applicants should refrain from making telephone, fax and email inquiries on the status of their applications.
- The **Ministry of Foreign Affairs, Singapore** will inform all applicants of the outcome of their applications. Their National Focal Point will also be informed directly or through our diplomatic representations in the nominating country.
- Flight arrangements are only to be made upon receipt of the Letter of Acceptance to the course.

Information on Singapore

For more information about Singapore, you may wish to visit the Singapore Tourism Board website at www.yoursingapore.com

 Follow us at

SCP Friends

SINGAPORE COOPERATION PROGRAMME APPLICATION FORM

AFFIX A RECENT PASSPORT-SIZE PHOTOGRAPH HERE

Please type or write clearly in capital letters. Do not leave any space blank. Use "NIL" or "N/A" where applicable.

Programme: Singapore Cooperation Programme Training Award (SCPTA) / Small Island Developing States Technical Cooperation Programme (SIDSTEC)
 Course Title: Smart Nation: Strategy to Implementation
 Course Dates: 12 to 16 June 2017

PART ONE: APPLICANT DETAILS (TO BE COMPLETED BY APPLICANT)

Applicant's Particulars

Title	Dr/Mr/Mrs/Ms/Others (please circle accordingly)		
Family Name			
Given Name			
Gender		Date of Birth (dd/mm/yy)	
Nationality		Representing Government of	
Passport Number		Passport Expiry Date (dd/mm/yy)	
Religion		Dietary Restrictions (if any)	

Contact Details

Country/Territory		State/Province		City/Town		
Office Address					Postal Code	
	Country Code	Area Code	Number	Personal Email		
Telephone No.						
Mobile			Other Email			
Fax No.						

Person to be notified in case of emergency

Name		Relationship			
Address		Telephone No.	Country Code	Area Code	Number
		Email			

NOTE: This application form should be duly completed and endorsed by the Ministry of Foreign Affairs or the National Focal Point for Technical Assistance in your country/territory. Forms which are incomplete or not endorsed will not be accepted.

SINGAPORE COOPERATION PROGRAMME APPLICATION FORM

Employment History

Organisation	Department	Designation	Nature of Job	From (dd/mm/yy)	To (dd/mm/yy)
					PRESENT

Educational Qualifications

Educational Qualification Attained	Educational Institution	From (dd/mm/yy)	To (dd/mm/yy)

Professional Qualifications

Description of Qualification	Date Attained

Previous Attendance

Have you attended any courses sponsored under the Singapore Cooperation Programme previously? If yes, please state the name and date of course(s).	Yes/No

NOTE: This application form should be duly completed and endorsed by the Ministry of Foreign Affairs or the National Focal Point for Technical Assistance in your country/territory. Forms which are incomplete or not endorsed will not be accepted.

PART TWO: DECLARATION (TO BE COMPLETED BY APPLICANT)

I, _____ of _____
Name of applicant Representing Country/Territory

Declare that:

- (a) All information provided is true, complete and accurate to the best of my belief and knowledge, and that I have not wilfully suppressed any material facts;
- (b) I am medically fit and free from any medical problems which may impair my ability to attend and complete the training in Singapore;
- (c) **I am proficient in spoken and written English.** (The course will be conducted in English. All participants are expected to have a good working knowledge of the English language.); and
- (d) I will be personally liable for **all** medical expenses incurred during my stay in Singapore, other than those covered under the Group Personal Accident Insurance and Group Hospital & Surgical Insurance policy.

(IMPORTANT NOTE: All successful participants are covered under Group Personal Accident and Group Hospital & Surgical Insurance, which does **not** cover any pre-existing conditions/illnesses or any outpatient medical/dental treatment. Participants are personally liable for all medical expenses beyond what is covered by the insurance policy. As the coverage is limited, participants are advised to make their own arrangements to obtain adequate medical insurance coverage for their stay in Singapore.)

- (e) *(For pregnant applicants)* I am _____ months pregnant and am/am not certified by a qualified doctor to be medically fit and in good health to travel and attend the training in Singapore;

I fully understand that if I fail to comply with the terms and conditions of the training award, and/or any of the above declarations are found to be untrue, the award will be terminated with immediate effect and I will be liable to depart from Singapore at my own expense.

Date

Signature of applicant

SINGAPORE COOPERATION PROGRAMME APPLICATION FORM

PART THREE: TO BE COMPLETED BY DIRECT SUPERVISOR

I nominate (Dr/Mr/Mrs/Ms*) _____ holding Passport No. _____ for the training course.

Name and Designation

Email Address

Name of Organisation

_____-_____-_____
Country code Area code Office tel no.

Signature

_____-_____-_____
Country code Area code Office fax no.

Please describe why the applicant has been nominated for this course:

Please describe what skills / knowledge you would like the applicant to gain from this course:

PART FOUR: ENDORSEMENT (TO BE COMPLETED BY NATIONAL FOCAL POINT FOR TECHNICAL ASSISTANCE / MINISTRY OF FOREIGN AFFAIRS OF NOMINATING GOVERNMENT)

By signing below, I confirm that I endorse the above nominee and that I believe all the statements in this form to be correct.

Name

(Ministry's Official Stamp)

Designation

Name of Organisation

Signature

_____-_____-_____
Country code Area code Office tel no.

Email Address

_____-_____-_____
Country code Area code Office fax no.

NOTE: This application form should be duly completed and endorsed by the Ministry of Foreign Affairs or the National Focal Point for Technical Assistance in your country/territory. Forms which are incomplete or not endorsed will not be accepted.