



தலைமைச் செயலாளர் செயலகம், கிழக்கு மாகாணம்  
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Secretariat of the Chief Secretary, Eastern Province

Web Site : www.ep.gov.lk

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තිருகோமலை.

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எனது இல  
My No } EP/09/BD/01/2016/PTC/30

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Your No }

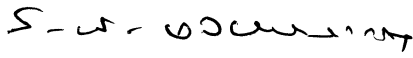
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திகதி  
Date } 06.07.2016

*Provincial Treasury Circular No. : - PT/04/2016(i)*

All Secretaries,  
Deputy Chief Secretaries,  
Head of Departments,  
Eastern Province.

**Revision of Salaries in Public Service – 2016**

Your attention is drawn to the Public Administration Circular: 03/2016(i) dated 01.07.2016 and the Provincial Treasury Circular: PT/04/2016 dated 04.03.2016 you are here by instructed to strictly adhere the contents of the above said circulars.

  
**DMS. Abayagunawardena**  
Chief Secretary,  
Eastern Province.

Copt to:

01. Secretary to the Hon. Governor, EP.
02. Secretary to the Hon. Chief Minister, EP.
03. Assistant Auditor General, EP.
04. Chief Internal Auditor, EP.

Public Administration Circular: 03/2016 (I)

My No: EST-5/1/50-6  
Ministry of Public Administration  
and Management  
Independence Square  
Colombo 07.

01.07.2016

Secretaries to Ministries  
Provincial Chief Secretaries  
Heads of Departments

**Revision of Salaries in Public Service – 2016**

Your attention is drawn to Public Administration Circular 03/2016 dated 25.02.2016 issued on the above matter.

02. The Cabinet of Ministers has decided at its meeting held on 21.06.2016 to remove sub para 9.2, 9.3 and 9.4 of the aforesaid circular.

03. When overtime allowances are paid, they shall be paid from the allocations already made to each institution for year 2016 and no request shall be made for additional allocations.

04. This Circular is issued on the concurrence of the General Treasury

Sgd./ J.Dadallage

Secretary

Ministry of Public Administration and Management

## **09. Overtime allowances**

09.1 The overtime allowance shall be calculated based on the Salary Point determined at each instance within the period, in which this Circular is implemented on phase basis. However, the overtime allowances paid under section 1.1.1, chapter ix of the Establishments code shall not be affected by such calculation.

09.2 The methodologies applied by certain institutions on the approval of the Cabinet of Ministers or any other Authority for the calculation of overtime allowances in a manner to make entitlement to a rate higher than the rate paid per hour in terms of section 6.1, chapter VIII of the Establishments Code shall be cancelled from 01.01.2016.

However, the determination of rates under the salary structure implemented as at 31.12.2015 and the approved methodology existed as at the same date may be more advantageous to the officer since this Circular is implemented on phase basis. At such occasions it shall be allowed to continue such methodologies confining to relevant institutions as a temporary measure. Accordingly such institutions shall calculate the overtime allowances within the period of applying such methodologies based on the salary received by each officer as at 31.12.2015.

09.3 For the purpose of calculation of overtime allowances for the officers, who are either recruited or transferred after 01.01.2016 to an institution, which is permitted, as a temporary measure mentioned in 9.2 above, to calculate overtime allowances deviating from the provisions of the Establishments Code and on prior approvals, the provisions in sub section 6.1 Chapter VII of the Establishments Code shall be made applicable.

09.4 Relevant authorities shall take necessary action to ascertain that the overtime allowance are approved as mentioned in Section 03, Chapter VIII of establishments Code.

## **10. Station allowance**

10.1 For the purpose of calculation of station allowance, which is equivalent to 8% from the salary as per section 12, chapter VIII of the Establishments Code, the basic salary mentioned under each year in schedule II shall be made applicable.