



தலைமைச் செயலாளர் செயலகம், கிழக்கு மாகாணம்  
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Secretariat of the Chief Secretary, Eastern Province

Web Site : www.ep.gov.lk

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எனது இல } EP/09/FR/02/2016/DFE/08  
My No

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உமது இல }  
Your No

දිනය  
திகதி } 07.12.2016  
Date

Provincial Treasury Circular No.PT/11/2016

Secretaries  
Deputy Chief Secretaries  
Heads of Departments  
Chairman, Provincial Statute Authorities  
Eastern Province.

**Delegation of Functions for Financial Control for the Year 2017**

1. The Annual Financial Statement of Eastern Provincial Council for the year 2017 will be issued soon. There is a requirement for the Accounting officers to delegate the functions to the respective staff officers for financial control in terms of PFR 104.
2. There are 84 major accounting units identified in the EPC. It has become necessary to prepare the delegation of the financial functions before commencing of the financial year 2017 in respect of the official bank accounts in operation in the units.
3. As such the Regional, District and Zonal level offices have to prepare schedule of delegation of financial functions and forward them to the respective heads with copy to the Deputy Chief Secretary – Finance, Eastern Province and Internal Auditor, Eastern Province.
4. The Ministries and Departments have to prepare same and forward it to the Auditor General though the **Deputy Chief Secretary – Finance, Eastern Province** before the commencement of the financial activities for the year 2017.
5. Relevant formats are enclosed herewith for your easy reference (Annexure 1 – Recurrent Expenditure, Annexure 2 – Capital Expenditure, Annexure 3 – Advance to P.O and Annexure 4 – Revenue).

Please ensure that certification and payment should be delegated to the Chief Accountants/ Accountants or the officers directly working under the Accountants or the officers who perform cover-up duties of Accountant. Please note to send this circular to all the local heads in the Districts and Divisions under your purview. Also it is available in our office web site www.ep.gov.lk

Sgd: D.M.S. Abeyagunawardana,  
Chief Secretary,  
Eastern Province.

*N. Meenadchisundaram*  
N.Meenadchisundaram,  
Deputy Chief Secretary - Finance  
Eastern Province.

Copy to : 1. Secretary to the Hon.Governor ,Eastern Province.  
2 Secretary to the Hon. Chief Mnister, Eastern Province.  
3.Assistant Auditor General, Inner Harbour Road ,Trincomalee  
4.Chief Internal Auditor. Eastern Province

For information Please